



DRIVERS CERTIFICATE OF PROFESSIONAL COMPETENCE 2010



Improving driver performance, efficiency and
compliance

DRIVERS CERTIFICATE OF PROFESSIONAL COMPETENCE

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WHAT IS DRIVERS CPC?

Driver CPC is short for "Driver Certificate of Professional Competence".

The EU passed the Driver CPC EU Directive in 2003. This affects all professional LGV and PCV drivers. For new drivers it introduces a new initial qualification, the Driver CPC, which increases the level of knowledge that drivers need before they can drive.

All drivers, new and existing, now have to undertake 35 hours of training every five years to ensure that their Driver CPC remains valid. This is known as Periodic Training.

Periodic Training is designed to confirm, and expand on, the existing knowledge and skills of each driver to ensure that they continue to be safe, courteous and fuel-efficient drivers.

This will also enable drivers to keep up-to-date with ever changing regulations and to benefit from training throughout their whole career.

WHEN DID DRIVER CPC COME INTO EFFECT?

- ☞ For bus and coach drivers 10 September 2008
- ☞ For lorry; and Van drivers (over 3.5 tons) 10 September 2009

ARE MY DRIVERS AFFECTED?

Driver CPC applies to all new and existing drivers who wish to drive professionally and who require an LGV or PCV licence in order to do their job, except those covered by an exemption (see "Exemptions" on page).

WILL DRIVERS BE ABLE TO DRIVE PROFESSIONALLY WITHOUT A DRIVERS CPC QUALIFICATION?

The simple answer is NO, unless a driver is covered by an exemption

EXEMPTIONS

The Driver CPC directive does not apply to the following:-

- ☞ vehicles with a maximum authorised speed not exceeding 45 km/h
- ☞ vehicles used by or under the control of the armed forces, civil defence, the fire service and forces responsible for maintaining public order
- ☞ vehicles undergoing road tests for technical development, repair or maintenance purposes, or of new or rebuilt vehicles which have not yet been put into service . vehicles used in states of emergency or assigned to rescue missions
- ☞ vehicles used in the course of driving lessons for any person wishing to obtain a driving licence or Driver CPC
- ☞ vehicles used for non-commercial carriage of passengers or goods for personal use
- ☞ vehicles carrying material or equipment to be used by the driver in the course of his or her work, provided that driving the vehicle is not the driver's principal activity

This list is not necessarily exhaustive and is intended only as a guide. It is recommended that in all cases where it is felt an exemption applies, drivers and operators seek specialist independent legal advice

HOW IT AFFECTS DRIVERS?

EXISTING DRIVERS (LGV)

All drivers of LGV vehicles, who held categories C, C1, C+ E OR C1 + E licence at 10 September 2009, will need to complete the 35 hours of periodic training before **10 September 2014**, unless exempt (see 'Exemptions' on page). This also includes drivers who hold C1 entitlement by virtue of passing a car test pre-1997 and drivers who hold HGV class 1, 2 or 3, gained prior to 1991. After this, they will need to undertake a further 35 hours of training in every subsequent five year period in order to retain their Driver CPC.

EXISTING DRIVERS (PCV)

All drivers of PCV vehicles, who held a category D, D1, D+E or D1+E licence at 10 September 2008, will need to complete the 35 hours of periodic training before **10 September 2013**, unless exempt (see above). This also includes drivers who hold D1 entitlement by virtue of passing a car test pre-1997. After this, they will need to undertake a further 35 hours of training in every subsequent five year period in order to retain their Driver CPC.

NEW DRIVERS

New drivers have to pass the initial Driver CPC qualification before being able to drive professionally. This can be taken at the same time as the normal driving theory and practical tests. Lower driving age limits also apply for those who achieve their Driver CPC.

New drivers who gain their initial Driver CPC after 10 September 2008 (PCV) or 10 September 2009 (LGV) will immediately begin their cycle of periodic training upon receipt of their Driver Qualification Card (DQC) and will need to complete 35 hours of training within five years of attaining their initial Driver CPC and then complete 35 hours of training every subsequent five years in order to retain their Driver CPC.

DRIVERS WHO HOLD A LGV & PCV LICENCE

Drivers with both PCV and LGV licences will have to complete only one course of 35 hours of Periodic Training every five years; they will not have to undertake 35 hours of training for each licence category.

DRIVERS WITH LGV & PCV LICENCES FROM OTHER COUNTRIES

Periodic Training must be completed in the country of employment or residence. Drivers from other countries, who are based in the UK, can undertake Periodic Training in the UK if residing here for longer than six months in a calendar year. Training completed in another EU state, where employed or resident, will count towards Periodic Training in the UK.

PERIODIC TRAINING FOR NEW & EXISTING DRIVERS

WHAT IS PERIODIC TRAINING?

Periodic training is continuing professional development for bus, coach and lorry drivers. It carries on throughout the professional driver's career, no matter how infrequently they drive

HOW MUCH TRAINING IS REQUIRED?

All drivers must undertake 35 hours of training in every five year period. The minimum length of a training course that contributes to the Periodic Training requirement is 7 hours. This can be delivered as one 7 hour course or two 3 1/2 hour courses delivered within a 24 hour period.

HOW IS IT DELIVERED?

NTP Services Limited can provide a range of approved courses. The training can be completed in flexible 7 hour blocks. Only courses approved by the Joint Approvals Unit for Periodic Training (JAUPT) count towards the 'Periodic Training' that is required by drivers to maintain their Driver CPC Driver Qualification Card. NTP Services Limited in association with DKM Consultants Limited are JAUPT approved.

The seven hours excludes any breaks; only direct training and contact time (time with a trainer) count towards the Periodic Training requirement.

WHY DO YOU NEED TO THINK ABOUT THIS NOW?

With approximately 1,000,000 drivers in the UK affected, it is estimated that if drivers leave their periodic training close to the deadlines, there will not be sufficient training provision available to provide everyone with the required periodic training. So employers need to start putting drivers through periodic training now. This is also a benefit to employers as it allows them to only release drivers for training one to two days per year. It is also the easiest way to save money and avoid the price hikes in 2013 and 2014. (See 5 year scheme for more information)

ENFORCEMENT

Fixed penalties for employers of £1,000 per offence for failing to comply with the Driver CPC regulations i.e. a driver failing to carry a valid Driver CPC Driver Qualification Card. The driver also receives a fine which doubles with any subsequent offences. Drivers will not be allowed to drive the vehicle until they have a valid Drivers CPC licence, called a DQC (Driver Qualification Card). VOSA will also conduct roadside checks and the vehicle may be impounded.

WAYS TO TRAIN WITH NTP SERVICES LIMITED

TRAINING INFORMATION

Classes are limited to a maximum of 15 students. All training is classroom based unless a bespoke package is requested and involves in cab training. We carry out training onsite or at venues local to you. We offer weekday and weekend training at no additional cost. We are JAUPT approved in association with DKM Consultants Limited. We do not charge for hidden extras, the total cost is final!

5 YEAR SCHEME

Join our 5 year scheme and only train one day per year for the next five years. You choose the date and we come to a local venue near you, we can even carry out training onsite. By joining our 5 year scheme we guarantee that our price will not increase for the five years you undertake training with us

ALL IN ONE YEAR

If you would like to get the Drivers CPC training over and done with (until the 5 years is done) you can. Simply choose to do it 'All in one year', our prices are super competitive and we can offer fantastic discounts for large numbers.

TRAIN AS AND WHEN

You can also choose to train as and when it suits you as long as the full 35 hours periodic training is complete by the deadlines. Again this is at no additional cost and we would use a local venue for carry out training onsite if you have suitable facilities.

AFTER TRAINING IS COMPLETE

All students will receive a Certificate of Attendance and the details will be uploaded to the DVLA to put onto the students driver records, after 35 hours periodic training is complete all students will automatically receive a DQC (Driver Qualification Card) from the DVLA**

**the DVLA rules may change and there may be an additional charge of £8.75 for the DQC card although this does not yet apply

PRICES

Our courses are competitively priced with significant savings for those booking on our 5 year scheme. There are also further discounts for Group Bookings and for large organisations. Our prices include all upload fees to the National Driver CPC Recording and Evidencing Database at the DVLA, venue, date, course literature and light refreshments. All prices as plus VAT @ 17.5% unless otherwise stated.

WHAT TO DO NEXT

If you would like to discuss your training needs relating to Driver CPC, please call us on 01406 424922. We will be happy to explain the requirements and assist you in putting in place a programme that is relevant to your drivers and the vehicles that you are required to operate. You can also visit our website and complete the online booking form at www.ntpservices.co.uk or email us at enquires@ntpservices.co.uk

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